



Victoria German School

AGM

October 27th 2020



AGENDA



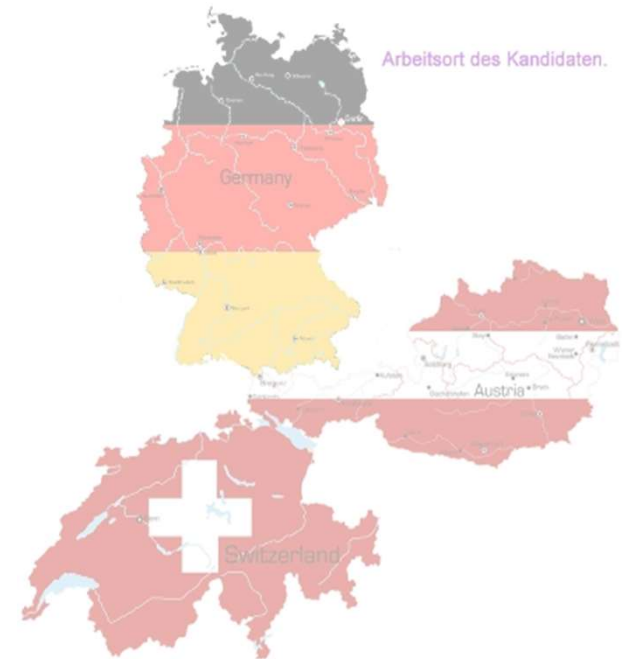
- President's Welcome
- Director's Report
- Treasurer's Report
- Election of New Board Members
- Date of next Board Meeting



ABOUT THE SCHOOL



- Established in **1981**
- Recognized **Heritage School**
- Operated by the non-profit **Victoria German School Society**
- Member of the **Canadian Association of German Language School** and **PASCH** Partner School Initiative



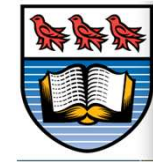
MANDATES



- To preserve and further the German Language in Canada
- To further the understanding of the culture, geography and history of German Speaking Countries
- To manage all aspect of a non-profit German language school



UVIC/VGS Relations



Before Covid-19:

- UVic provides us with classrooms throughout the year.
- VGS provides opportunities for UVic students to undertake credit course based language practica.

During Covid-19 Pandemic:

- Some classes at Lansdowne Middle school
- Other classes online

Student Numbers 2020-21

Current student numbers

■ Spielgruppe:	0	(13 last year)
■ Grundstufe 1&2 :	18	(33 last year)
■ Mittelstufe (A1&2/DSD1&2):	43	(40 last year)
■ Adult classes:	15	(50 last year)
■ Total	76	(136 last year)

Usual in person events: (Laternenfest, Weihnachtsfest, etc.) are currently cancelled, online or socially distanced alternatives are planned where possible

Class structure



Current class name:	Grade Level	Approx. Age – Deutsch stream (DaZ)	Approx. Age – Immersion stream (DaF)	Level	Language Certification (Exams)
Spielgruppe (2 years)	Spielgruppe	3-4	3-4	A1	
Grundstufe 1 (2 years)	Kindergarten & Grade 1	5-7	5-7	A1	
Grundstufe 2 (2 years)	Grade 2 & 3	7-9	7-9	A1	
A1 (1 year)	Grade 4 to 5	9-10	9-13 (children) 13-18 (HS)	A1	ZfA Vergleichsarbeit A1
A2 (2 years)	Grade 5 to 7	10-13	13-18	A2	ZfA Vergleichsarbeit A2
DSDI (2 years)	Grade 7 to 9	13-15	14-18	A2/B1	Deutsches Sprachdiplom 1 (DSDI)
DSDII (2 years)	Grade 9 to 12	15-18	14-18	B2/C1	Deutsches Sprachdiplom 2 (DSDII)

TREASURER'S REPORT



- VGS is a non profit society and as such conducts business for the benefit of the general public without a profit motive



TREASURER'S REPORT

- Opening balance going into last school year was
\$ 114,841.86
- Net income \$ 10,125.48
- **Opening balance for current school year**
\$ 125,967.34

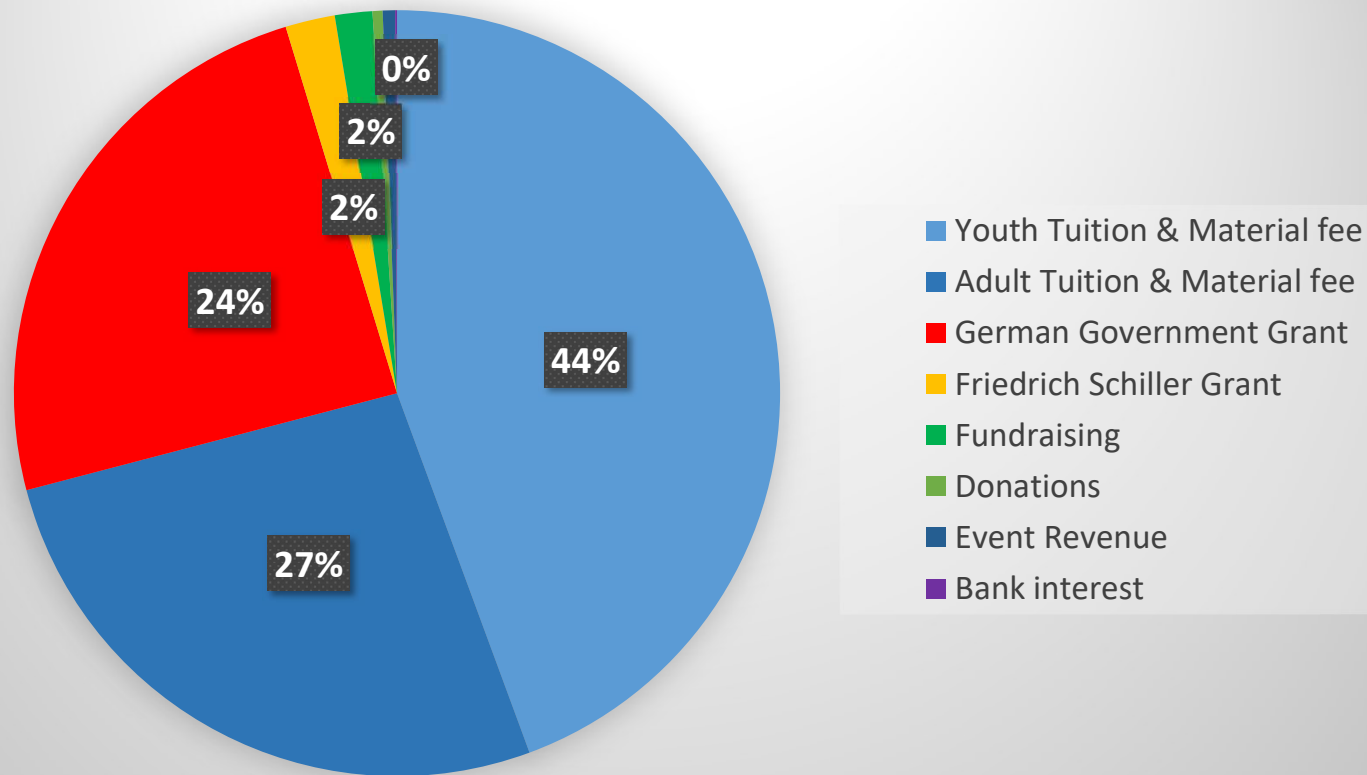


TREASURER'S REPORT

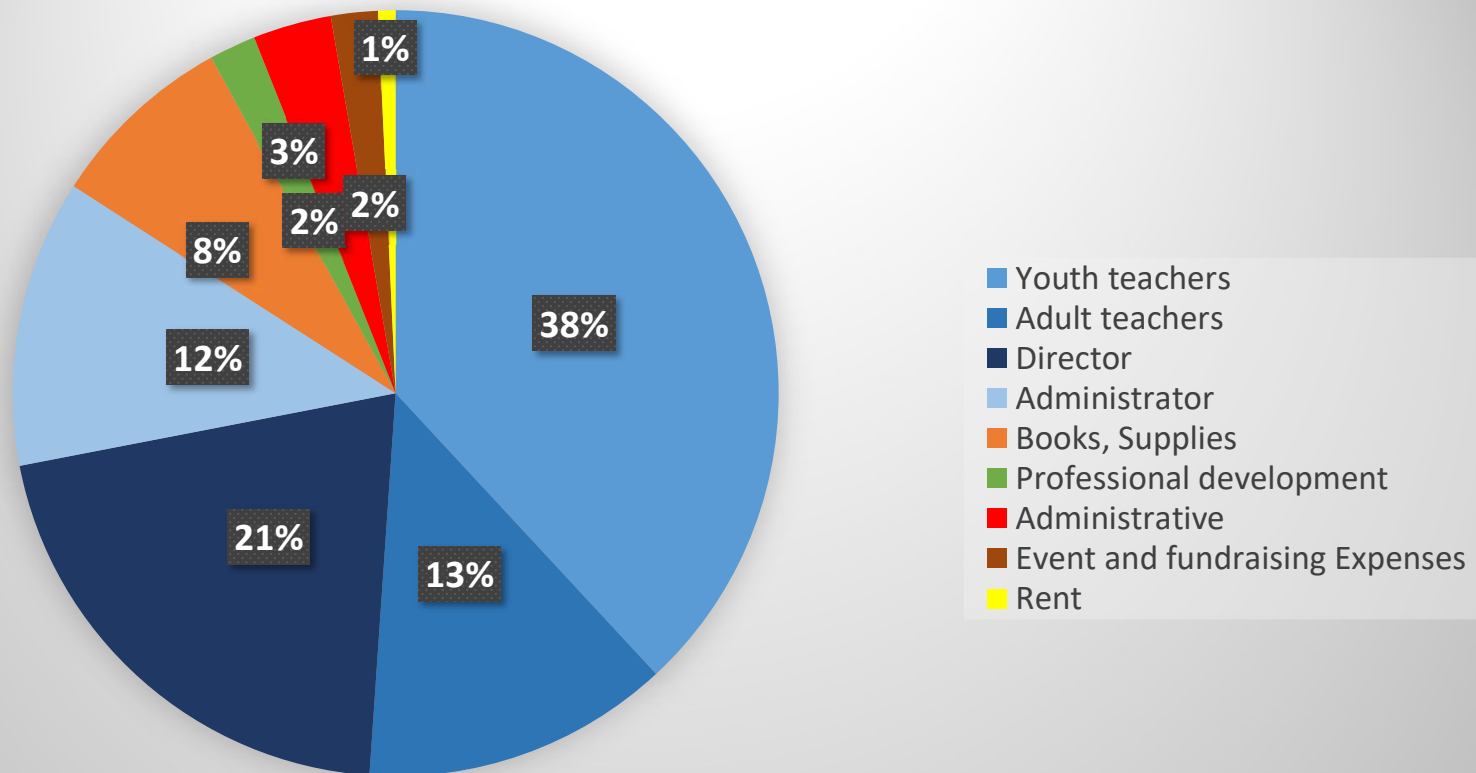
- VGS created 3 restricted funds for various potentialities 2 years ago:
 - Legal \$25,000
 - Building & Infrastructure \$25,000
 - General Operational \$25,000
- Rent cost for classrooms (Lansdowne):
 - Fall term: \$ 6,842.62
 - Winter term: \$ 6,037.44
 - Spring term: ?



School Income 2019-20: \$ 96,202.31



School Expenses 2019-20: \$ 86,076.83



	Jul '19 - Jun 20	Jul '18 - Jun 19	Notes
Income			
4000 · Tuition Revenue			
4010 · Youth Tuition Fees	39,987.51	46,592.90	minus 6,500 no early tuition and Covid refunds
4020 · Adult Tuition Fees	23,022.00	17,828.00	plus 5,200 more adult registrations
4030 · Material Fees for Youth Classes	2,490.00	2,596.00	
4040 · Textbook Fees for Adult Classes	2,386.00	1,533.00	plus 800 see above
Total 4000 · Tuition Revenue	67,885.51	68,549.90	
4100 · Grants			
4150 · Grants - Other	2,000.00	0.00	plus 2,000 grant from Friedrich Schiller foundation
4110 · German Government Grant	23,334.40	19,389.50	
Total 4100 · Grants	25,334.40	19,389.50	
4200 · Charitable Donations	404.70	41.90	plus 360 2 families donated their refund
4300 · Fundraising Revenue			
4370 · Cordova Bay Day	0.00	1,368.30	This was revenue from 2 years, Cordova Day cancelled
4310 · Thrifty's Smile Card	960.06	1,258.06	
4320 · Bottle Drive	0.00	50.90	
4330 · Bread Sales	902.00	1,689.50	minus 800 Osterfest cancelled
4360 · Book Sales	0.00	37.00	
4300 · Fundraising Revenue - Other	61.31	0.00	plus 60 donation from the Soap Exchange
Total 4300 · Fundraising Revenue	1,923.37	4,403.76	
4400 · Event Revenue			
4460 · Summer Camp	180.00	-1,080.00	Two families did not accept their refund
4420 · Weihnachtsfest	320.55	267.45	
Total 4400 · Event Revenue	500.55	-812.55	
4600 · Bank Account Interest	68.78	401.06	Funds switched to a GIC - maturing July 31
4900 · Miscellaneous Revenue	85.00	0.00	Rental income for use of VGS material for props
Total Income	96,202.31	91,973.57	
Gross Profit	96,202.31	91,973.57	Overall income is 4,200 higher



**Victoria
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**Total Income:
\$ 96,202.31**

+ 4,200 overall

	Jul '19 - Jun 20	Jul '18 - Jun 19	Notes
Expense			
5500 · Payroll Expenses			
5510 · Director	16,581.61	16,362.25	
5520 · Administrator	9,642.89	8,106.89	plus 1,450 salary increase
5530 · Youth Instructors	30,278.41	28,485.58	plus 1,800 salary increase by \$2 per hour
5540 · Adult Instructors	10,330.31	7,994.02	plus 2,300 salary increase by \$2 per hour
5800 · EI,CPP & Tax	6,082.77	6,053.13	stayed similar - 2 teachers are on contract
Total 5500 · Payroll Expenses	72,915.99	67,001.87	
6000 · School Expenses			
6015 · Adult Textbooks	2,206.57	0.00	adult textbooks listed separately from now on
6010 · Youth Textbooks	3,230.73	5,396.95	
6020 · Classroom Supplies	303.82	459.76	
6030 · Printing & Photocopying	403.86	656.32	minus 250
6040 · Staff Professional Development	1,710.20	1,253.57	plus 450
6045 · Travel	75.87	0.00	
6080 · Rent	640.50	0.00	McLaurin Music Room for fall semester
Total 6000 · School Expenses	8,571.55	7,766.60	
7000 · Administrative Expenses			
7100 · Insurance			
7110 · General Liability Insurance	590.00	545.75	
7120 · WorkSafe BC	102.33	96.88	
7130 · Special Event	145.20	145.20	
Total 7100 · Insurance	837.53	787.83	
7200 · Advertising	0.00	30.00	
7300 · Licenses, Dues and Memberships	258.00	304.00	
7400 · Bank Charges	207.21	22.50	plus 180 Increase in bank fees for etransfer payments
7500 · Office Supplies	389.19	135.29	plus 250 Zoom account, cheque printing, registered mail
7700 · Web Page and Domain	195.21	470.21	
7800 · Payroll Service Fee	408.35	537.68	
7950 · Gifts	575.44	775.76	
Total 7000 · Administrative Expenses	2,870.93	3,063.27	



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7700 · Web Page and Domain			
7800 · Payroll Service Fee			
7950 · Gifts			
Total 7000 · Administrative Expenses			

8000 · Fundraising Expenses			
8020 · Cordova Bay Day Expenses	0.00	796.70	cost for 2 years, cancelled this year
8010 · Bread Cost	740.00	1,285.00	minus 550 no Osterfest
Total 8000 · Fundraising Expenses	740.00	2,081.70	
8500 · Event Expenses			
8520 · Weihnachtsfest	912.97	472.50	includes some reimbursements from last year
8570 · Meeting Refreshments	65.39	0.00	
Total 8500 · Event Expenses	978.36	472.50	
9970 · Reconciliation Discrepancies	0.00	29.27	
Total Expense	86,076.83	80,415.21	overall expenses are 5,600 higher
Net Income	10,125.48	11,558.36	overall net income is 1,400 lower



**Victoria
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\$ 86,076.83

\$ 10,125.48

Election of New Board Members

- Chair/President
- Vice Chair/ Vice President
- Secretary
- Treasurer
- Members at Large: with or without specific tasks (e.g. web, fundraising, ...)



Feedback and Questions



Thank you for attending

- Next AGM October 2021
- Always welcome to attend Board Meetings
- Board minutes posted on VGS website